



MSCA

Marie Skłodowska-Curie Actions

Developing talents, advancing research



How to submit a MSCA Staff Exchanges Proposal via Participant Portal?

Staff Exchanges - Info Day, Istanbul, 04/09/2023

Aleksandra SCHOETZ-SOBCZAK

European Research Executive Agency

@REA_research, @MSCAactions

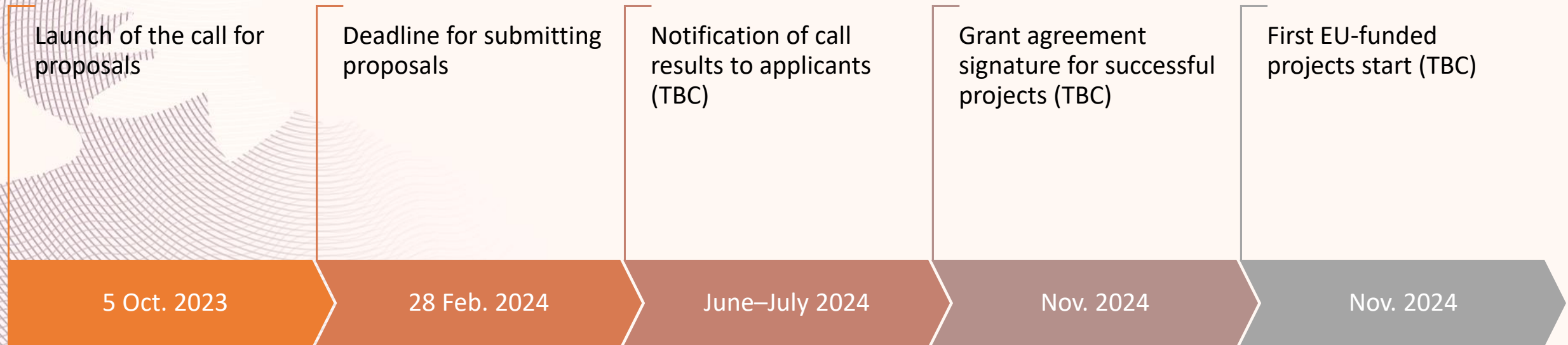
Marie Skłodowska-Curie Actions

Next MSCA SE call

Call	2023	
	Opening Closing	Budget (M€)
Staff Exchanges	05/10/2023 28/02/2024	78,5

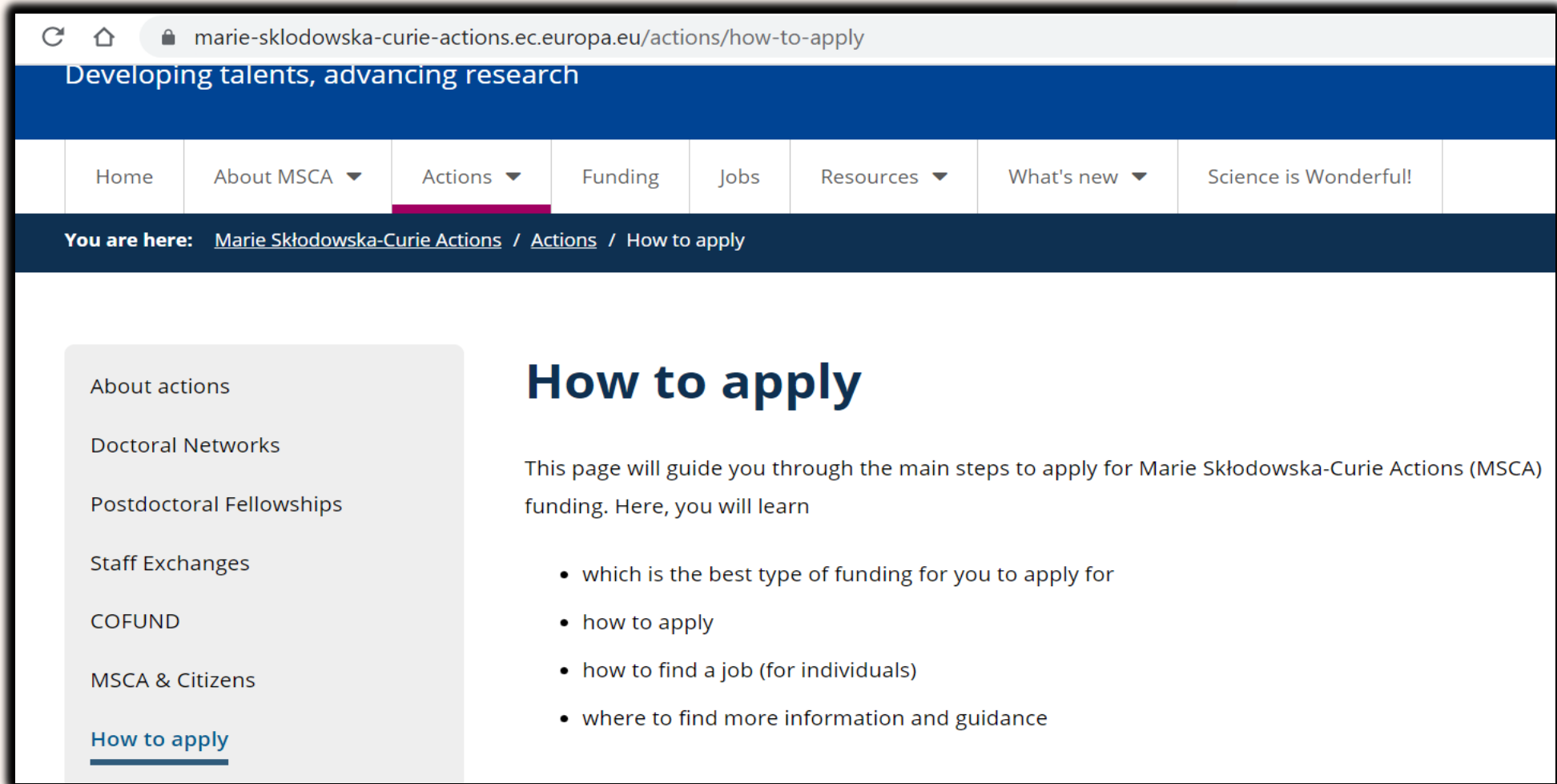
<https://marie-sklodowska-curie-actions.ec.europa.eu/actions/how-to-apply>

HORIZON-MSCA-2023-SE-01 – Indicative timeline



<https://marie-sklodowska-curie-actions.ec.europa.eu/actions/how-to-apply>

MSCA actions on Europa - REA Website



[REA Website link](https://marie-sklodowska-curie-actions.ec.europa.eu/actions/how-to-apply)

Staff Exchanges 2023 call for proposals

The screenshot displays the European Commission's 'Funding and tenders' portal. The left sidebar contains filters for 'Submission status' (Forthcoming, Open for submission (3), Closed) and 'Programming period' (2021 - 2027 (3)). The main content area, titled 'Funding and tenders (3)', lists two calls for proposals. The first, 'MSCA Staff Exchanges 2023' (HORIZON-MSCA-2023-SE-01-01), is highlighted with a red arrow. It is a 'Forthcoming' call for proposal with a single-stage deadline model, opening on 05 October 2023 and closing on 28 February 2024 at 17:00:00 Brussels time. The second call, 'MSCA Staff Exchanges 2024' (HORIZON-MSCA-2024-SE-01-01), opens on 10 October 2024 and closes on 05 March 2025 at 17:00:00 Brussels time. Both calls are part of the Horizon Europe (HORIZON) programme, specifically Marie Skłodowska-Curie Actions (MSCA).

MSCA Staff Exchanges 2023
HORIZON-MSCA-2023-SE-01-01

Programme	Horizon Europe (HORIZON)	Status	Forthcoming
Type of action	HORIZON TMA MSCA Staff Exchanges	Deadline model	single-stage
Opening date	05 October 2023	Deadline date	28 February 2024 17:00:00 Brussels time

MSCA Staff Exchanges 2024
HORIZON-MSCA-2024-SE-01-01

Programme	Horizon Europe (HORIZON)	Status	Forthcoming
Type of action	HORIZON TMA MSCA Staff Exchanges	Deadline model	single-stage
Opening date	10 October 2024	Deadline date	05 March 2025 17:00:00 Brussels time



Staff Exchanges 2023 – Funding & Tenders Portal

General information		
Programme Horizon Europe Framework Programme (HORIZON)		
Call MSCA Staff Exchanges 2023 (HORIZON-MSCA-2023-SE-01)		See budget overview
Type of action HORIZON-TMA-MSCA-SE HORIZON TMA MSCA Staff Exchanges	Type of MGA HORIZON Unit Grant [HORIZON-AG-UN] Forthcoming	
Deadline model single-stage	Planned opening date 05 October 2023	Deadline date 28 February 2024 17:00:00 Brussels time

Partner search announcements

Searches of partners to collaborate on this topic

94 [View / Edit](#)

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal, as well as any user having an active public Person profile.

Starting an application

Start submission


To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that correspond to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

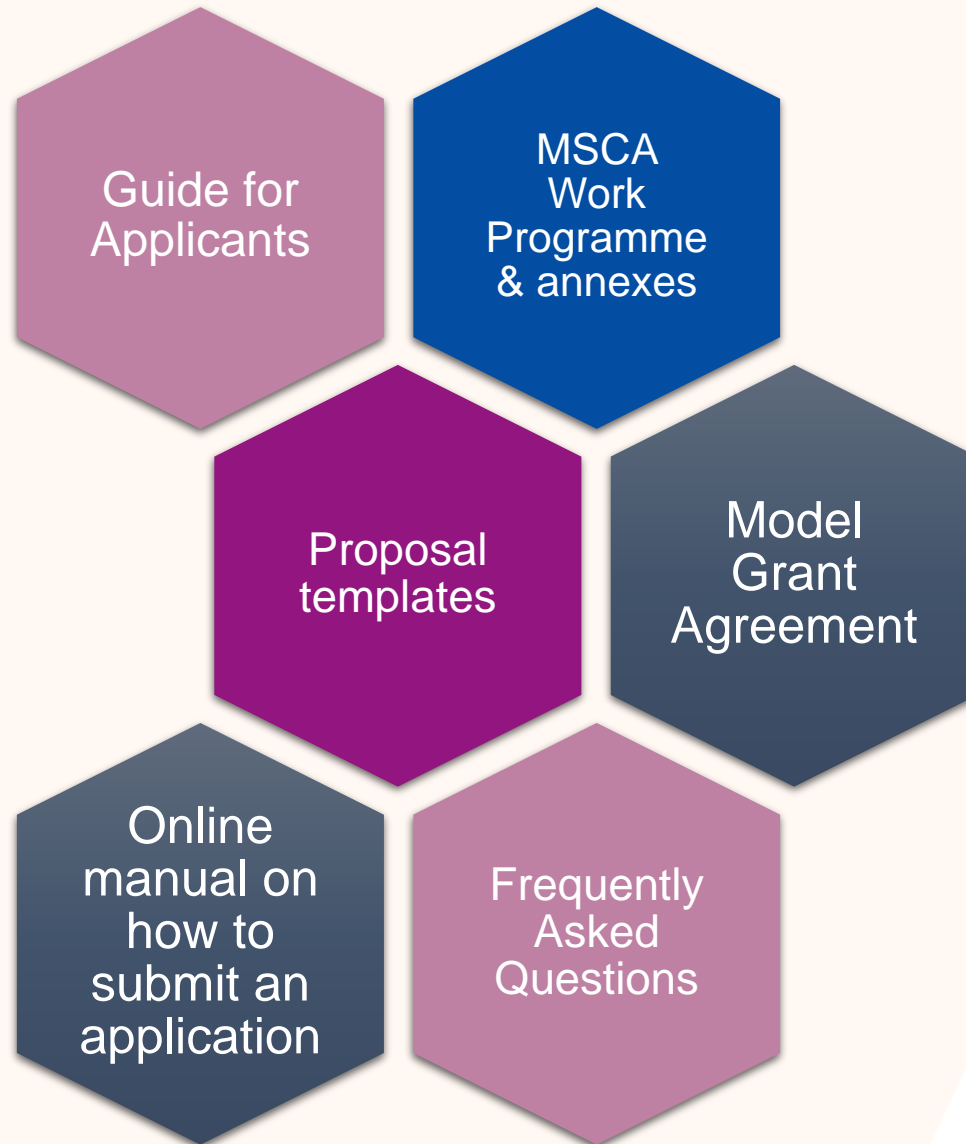
Please select the type of your submission:

☒ HORIZON TMA MSCA Staff Exchanges [HORIZON-TMA-MSCA-SE], HORIZON Unit Grant [HORIZON-AG-UN]


Start submission

 Need help?

Reference Documents



Searching for a Partner



Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)


English **EN**


RegisterLogin

SEARCH FUNDING & TENDERSHOW TO PARTICIPATEPROJECTS & RESULTSWORK AS AN EXPERTSUPPORT


Get started

Partner search (11)



 Any use of the Funding and Tenders Portal for a commercial purpose is forbidden. Any misuse of it will lead to the refusal of access to the Funding and Tenders Portal. For more information, please consult the [Funding and Tenders Portal Terms and Conditions](#).





☒ Organisations☒ Persons

Programme / Topic

Programme



Horizon Europe (HORIZON) (11)

Topic


HORIZON-MSCA-2021-SE-01-01 (11)

Location


Country

Turkey (11)



City


 Type a City...

Organisation




Showing results 1 to 11


Need help?Sort by

ANKARA UNIVERSITESI


TypeHigher or secondary education establishment
LocationTANDOGAN ANKARA / Turkey
24 Projects0 Partner search announcements

NECMETTIN ERBAKAN UNIVERSITESI


TypeHigher or secondary education establishment
LocationKONYA / Turkey
2 Projects0 Partner search announcements

ITUNOVA TEKNOLOJI ANONIM SIRKETI

TypePrivate for profit organisation
LocationSARIYER ISTANBUL / Turkey
5 Projects11 Partner search announcements


WEARONICS TEKNOLOJI LIMITED SIRKETI

TypeSmall or medium-size enterprise




European
Commission


Submission Platform


 Funding: Submission Service


✓ Login

✓ Topic selection


 Create proposal


 Participants


 Proposal forms


 Submit

Create proposal


 **Deadline**
08 March 2023 17:00:00 Brussels Local Time
117 days left until closure


 Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline.
You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.


Call data
Call: **HORIZON-MSCA-2022-SE-01**
Topic: **HORIZON-MSCA-2022-SE-01-01**
Type of action: **HORIZON-TMA-MSCA-SE**
Type of MGA: **HORIZON-AG-UN**
 Topic and type of action can only be changed by creating a new proposal.


Download Part B templates
 Download part B templates



Support & Helpdesk


 Online Manual

 IT How To

 IT Helpdesk

 FAQ

Service Desk:
 EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu
 +32 2 29 92222

Find your organisation
PIC  *
Organisations you have been previously associated with. (Click to select)



PIC: 903650553
Istanbul University, Istanbul Medical Faculty
Istanbul University, Istanbul Medical Faculty
Istanbul, TR

PIC: 936324220
Center for American Political Studies - Harvard University
1737 Cambridge Street
Cambridge, US

PIC: 850109637
Tokyo Tech
2-12-1 Ookayama, Meguro-ku
Tokyo, JP

PIC: 513842518
Test Camelia-Valeria
place Roger
Brussels, BE

PIC: 936342165
Northeast Ohio Medical University
4209 State Route 44
Rootstown, US


Short name  * 

Your role
Please indicate your role in this proposal *
☐ Contact person


Your proposal
It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.
Acronym *
Short Summary *
Panel *

Enter value

Enter value

 **European Commission**

Submission Platform

**Funding: Submission Service**

✓
Login

✓
Topic selection

Create proposal

Participants

Proposal forms

Create proposal

Deadline

08 March 2023 17:00:00 Brussels Local Time

149 days left until closure

Call data

Call: HORIZON-MSCA-2022-SE-01
Topic: HORIZON-MSCA-2022-SE-01-01
Type of action: HORIZON-TMA-MSCA-SE
Type of MGA: HORIZON-AG-UN

⚠

Topic and type of action can only be changed by creating a new proposal.

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↓

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Support & Helpdesk

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📖 FAQ

Service Desk:

✉

EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

☎

+32 2 29 92222

Find your organisation

PIC ⓘ *

This field is required

Short name ⓘ *

South Africa

238

Search

Find your organisation


You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

Type your organisation name or PIC *

South Africa


238

Search

**European
Commission**

Submission Platform

Create proposal


 **Deadline**

08 March 2023 17:00:00 Brussels Local Time


147 days left until closure

Call data

Call: HORIZON-MSCA-2022-SE-01
Topic: [HORIZON-MSCA-2022-SE-01-01](#)
Type of action: HORIZON-TMA-MSCA-SE
Type of MGA: HORIZON-AG-UN

 Topic and type of action can only be changed by creating a new proposal.

Download Part B templates

 [Download part B templates](#)

Support & Helpdesk


[Online Manual](#)


[IT How To](#)

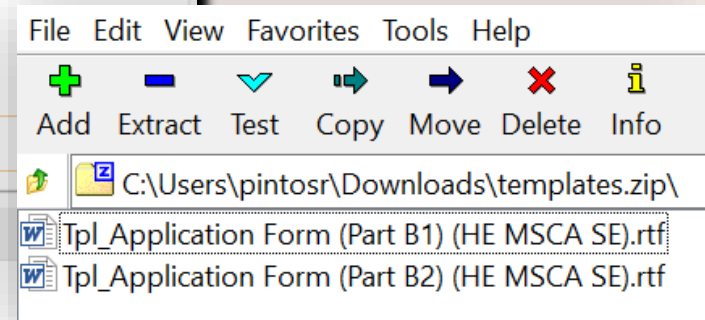
[IT Helpdesk](#)

[FAQ](#)


Service Desk:


 EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu


 +32 2 29 92222




Important warnings

 In this step, the coordinator can manage and review the participants.
Note: The changes will be applied only after you click the "Save Changes" button.

 For the organisations based on other third countries automatically eligible for funding (see the "List of Participating Countries in Horizon Europe"), please, insert the "number of person months" in the Budget Table. For the organisations NOT based on other third countries automatically eligible for funding, please, insert "0 person months" in the Budget Table (they usually have to participate at their own cost). For further details, please, check the guide for applicants;

 Call requires at least 2 participants from different EU Member States and Associated Countries

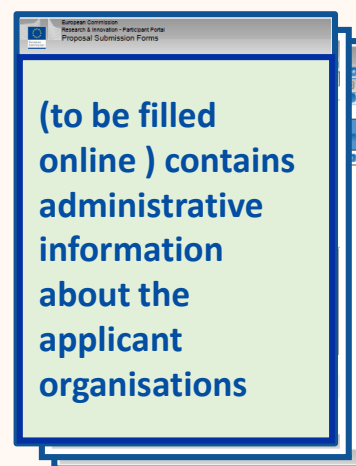
 As a general reminder, please, note that an organization based on a third country cannot be coordinator. Please, note as well that the consortium should have at least 3 participants

https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/list-3rd-country-participation_horizon-euratom_v1.4_en.pdf

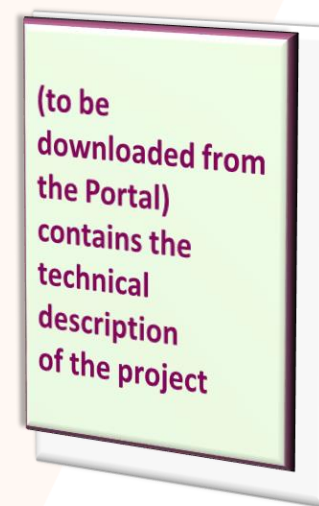
Proposal documents



Part A (structured data)



Part B1 and B2 (description of action)



Part A - Participants

[Table of contents](#) [Validate form](#) [Save form](#) [Save & exit form](#)

Call: HORIZON-MSCA-2022-SE-01
(MSCA Staff Exchanges 2022)

Topic: HORIZON-MSCA-2022-SE-01-01

Type of Action: HORIZON-TMA-MSCA-SE
(HORIZON TMA MSCA Staff Exchanges)

Proposal number: SEP-210902222

Proposal acronym: Test

Type of Model Grant Agreement: HORIZON Unit Grant

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show

Participating organisations			
Organisation Legal Name	Country	Role	Action
NGS CROSS LIMITED	United Kingdom	Coordinator	Show Participant's Details
2 Forestry South Africa	South Africa	Partner	Show Participant's Details
3 PHARMA BELGIUM SA	Belgium	Partner	Show Participant's Details
4 SBE Malta Sustainable Built Environment Malta	Malta	Partner	Show Participant's Details

Part A - Budget

Proposal ID SEP-210902222

Acronym Test

3 - Budget

Participant number	Organisation short name	Role	Country	Academic sector	IO	No of seconded researchers	Number of person months	Contributions for seconded researchers	Institutional contributions		Total
								Staff Member Unit Costs	Research, training and networking costs	Management and indirect costs	
1	THE HUB KINGS CROSS LIMITED	Coordinator	UK	No	No	5	50	115000	65000	50000	230000.00
2	Forestry South Africa	Partner	ZA	No	No	2	24	55200	31200	24000	110400.00
3	Pharma Belgium	Partner	BE	No	No	10	120	276000	156000	120000	552000.00
4	SBE Malta Sustainable Built Environment Malta	Partner	MT	Yes	No	5	25	57500	32500	25000	115000.00
Total						22	219	503700	284700	219000	1007400.00

Part B1

3.2. Quality, capacity and role of each participant, including hosting arrangements and extent to which the consortium as a whole brings together the necessary expertise

Required sub-headings:

- Appropriateness of the research infrastructure and capacity of each participating organisation, as outlined in Section 4 (Participating Organisations), in light of the tasks allocated to them in the action;
- Consortium composition and exploitation of participating organisations' complementarities: explain the compatibility and coherence between the tasks attributed to each beneficiary/associated partner in the action, including in light of their experience; Show how this includes expertise in social sciences and humanities, open science practices, and gender aspects of R&I, as appropriate.
- Exceptional funding (if applicable)

Only entities from EU Member States, from Horizon Europe Associated Countries or from countries listed in the HE Programme guide are automatically eligible for EU funding. If one or more of the partners requesting EU funding is based in a country that is not automatically eligible for such funding, the application shall explain in terms of the objectives of the action why such funding would be essential. **Only in exceptional cases** will these organisations receive EU funding. The same applies for international organisations other than IERO (not in EU).

If applicable, explain why participants from **other countries**¹⁴ (i.e. countries that are neither EU Member States nor countries associated to Horizon Europe, nor in the List of Participating Countries in Horizon Europe) are essential for implementing the project.

Part B2

Call: [insert call identifier] — [insert call name]

EU Grants: Application form (Part B2) (HE MSCA SE): V2.2– 04.10.2022

DOCUMENT 2 (no overall page limit applied)

4. Participating Organisations

Note that:

- Any relationship between different participating institutions or individuals (e.g. shared premises or facilities, joint ownership, financial interest, overlapping staff or directors, family-ties, etc.) must be declared and justified in this part of the proposal.
- All information provided (including table B4) must be based on current data, not on projections; for further additional explanations to help participating institutions will be subject to
- The absence of sufficient information in this section may be considered by REA as a ground to disregard the participation of an organisation based on insufficient operational capacity.

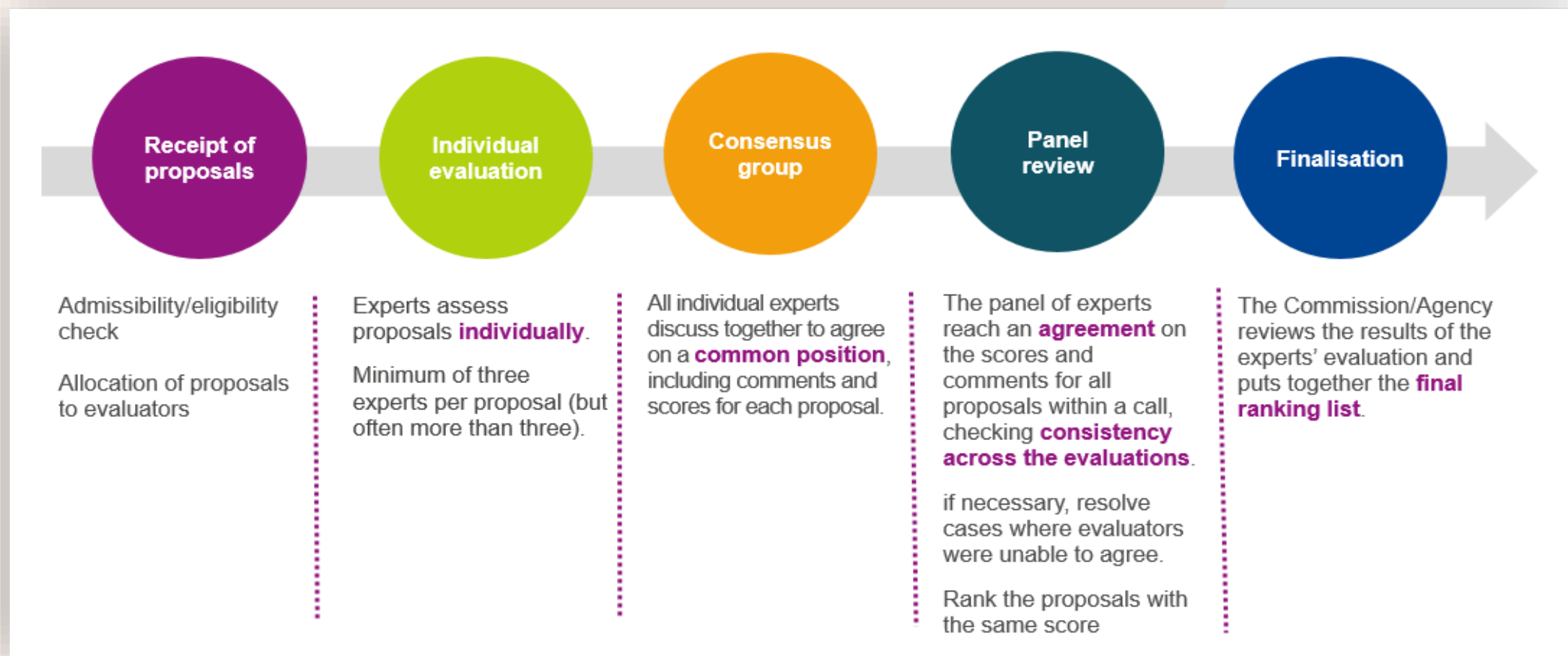
5. Letters of Commitment

Please use this section to insert scanned copies of the required letters of commitment.

Table 6– Data for non-academic beneficiaries

Name	Location of research premises (city/country)	Type of R&I activities	No. of full - time employees involved in the project	No. of employees in R&I	Web site	Annual turnover (approx. in Euro)

Overview of the Evaluation process



Evaluation criteria

Excellence	Impact	Quality and efficiency of the implementation
Quality and pertinence of the project's research and innovation objectives (and the extent to which they are ambitious, and go beyond the state of the art)	Developing new and lasting research collaborations , achieving transfer of knowledge between participating organisations and contributing to improving research and innovation potential at the European and global level	Quality and effectiveness of the work plan , assessment of risks , and appropriateness of the effort assigned to work packages
Soundness of the proposed methodology (including interdisciplinary approaches, consideration of the gender dimension and other diversity aspects if relevant for the research project, and the quality and appropriateness of open science practices)	Credibility of the measures to enhance the career perspectives of staff members and contribution to their skills development	Quality, capacity and role of each participant, including hosting arrangements and extent to which the consortium as a whole brings together the necessary expertise
Quality of the proposed interaction between the participating organisations in light of the research and innovation objectives	Suitability and quality of the measures to maximise expected outcomes and impacts , as set out in the dissemination and exploitation plan, including communication activities	
	The magnitude and importance of the project's contribution to the expected scientific, societal and economic impacts	
50%	30%	20%



SE novelties under MSCA (vs. H2020 MSCA RISE)

- **Up to 1/3** of the total funded secondments within EU/MS, can be from the same sector (under the condition that they are interdisciplinary).
- Simplification: minimum duration of the secondments **1 month** independently of the institution where secondees go.
- Action duration is the same but the number of person months is **now 360** (€1.656 Mio€) instead of 540 (2.484 Mio€) of RISE
- Open Science aspects evaluated under Criterion 1 – Excellence & Criterion 3
- Quality and efficiency of implementation

Tips and tricks

Closely follow the call requirements

Be in line with the action's objectives and expected outcomes

Follow available guidelines

Use the structure provided in the template and address all the evaluation criteria

Highlight the EU dimension

Show that your proposal addresses EU policy priorities and/or societal challenges

Get a second opinion


Have your proposal proof-read by a colleague and pre-screened by your NCP

Sustainability of collaboration


Describe the benefits of cooperation and how they can go beyond this project

Contact your National Contact Point (NCP)

CORDIS Database



CORDIS
EU research results



English 


Search


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[Save search](#) [My saved searches](#) [Download search results](#) [RSS feed](#) [My booklet](#)

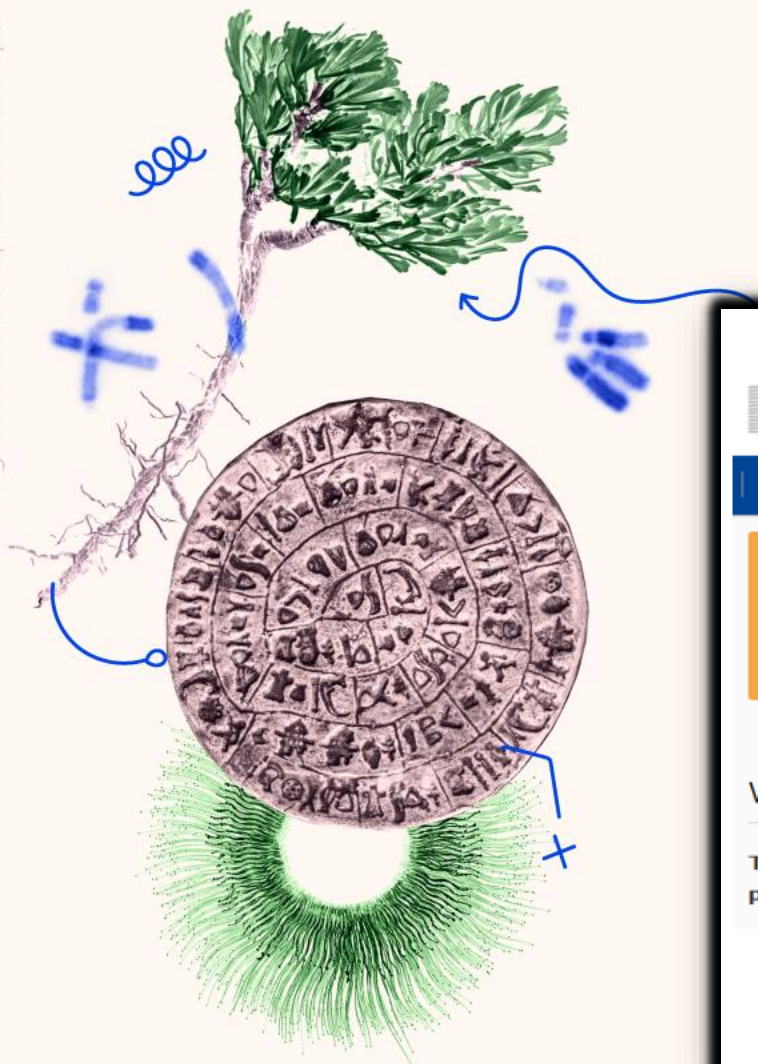
MSCA Staff Exchanges 2022 (HORIZON-MSCA-2022-SE-01)


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 [Edit query](#)

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Be an Expert!



 **European Commission** | **Funding & tender opportunities**
Single Electronic Data Interchange Area (SEDIA)

[SEARCH FUNDING & TENDERS](#) [HOW TO PARTICIPATE](#) [PROJECTS & RESULTS](#) **WORK AS AN EXPERT** [SUPPORT](#)

Tuesday 23 November 2021 between 7:30 and 8:10 CET:

- **All documents will be unavailable** in the Grants and Audits Management Services, in the Participant Register Services and in "My Expert Area". Please refrain from launching any document-related process, since these will not work and will have to be restored by the Service Desk. We apologise for any inconvenience this may cause.

Work as an expert

The European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases.

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/work-as-an-expert>

MSCA SE Info Session

[Staff Exchanges Info Session web-streaming from 2022](#)

Next one to come in December 2023 – watch out!



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Thank you!

European Research Executive Agency

#MSCA #HorizonEU



@REA_research @MSCAactions

https://rea.ec.europa.eu/funding-and-grants/horizon-europe-marie-sklodowska-curie-actions_en



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