



## **MSCA PF PRE-EVALUATION SUPPORT ANNOUNCEMENT**

### **1. Scope and Definition**

Marie Skłodowska-Curie Actions (MSCA) Postdoctoral Fellowships (PF) Pre-evaluation Support aims to provide pre-evaluation support by consultant / consulting company for projects that will be submitted to MSCA PF 2023 call before projects submitted.

Projects submitted to the “Postdoctoral Fellowships - European Fellowships” and “Postdoctoral Fellowships - Global Fellowships” and whose host organization is in Türkiye can apply for MSCA PF Pre-evaluation Support.

Pre-evaluation support may include reading and evaluation of MSCA PF proposal (written by applicant) by consultant / consulting company, editing, revising and consultancy during application process.

For each approved application, applicants can be supported once within the scope of pre-evaluation support.

### **2. Application Period**

The application schedule is as follows:

Application Start Date: 12/04/2023 at 12:00

Application Deadline: 28/07/2023 at 17:00

Deadline for e-signature: 4/08/2023 at 17:00

It is strongly recommended that before application, a consultant/consultancy company should be contacted. Criteria documents of the consultant/consultancy company should be submitted through the application system at the time of application. If the documents are not uploaded at the time of application, they can be emailed ([msca.ondeg@tubitak.gov.tr](mailto:msca.ondeg@tubitak.gov.tr)) to TÜBİTAK until 23:59 on Friday, 04/08/2023.



## MSCA PF PRE-EVALUATION SUPPORT ANNOUNCEMENT

### 3. Rules for Application

The applicants who comply with the following requirements are eligible to apply;

- To meet the prerequisites determined by the European Commission within the scope of the MSCA PF 2023 call.
  - Having a maximum of eight years of experience in research, from the date of the award of their PhD degree (Please see MSCA 2023 - 2024 Work Programme for how to calculate this 8-year-rule)
  - In case it is a resubmission referring to 2022 call, previous application's score must be at least 70.
- Applying to the "Postdoctoral Fellowships - European Fellowships" and "Postdoctoral Fellowships - Global Fellowships" with a host institution based in Türkiye.

### 4. Application Method

Applications are accepted online and with e-signature of the applicant via <https://uidb-destekodul.tubitak.gov.tr/>.

- After the application steps are completed, "Approve Application" button must be pressed, the e-signature process must be started and it must be ensured that the e-signature process is completed before the specified deadline; otherwise, the application will be considered incomplete and will not be evaluated.
- For detailed information about the e-signature application process, please click [here](#). For your questions and suggestions, you can send an e-mail to [ardeb.e-imza@tubitak.gov.tr](mailto:ardeb.e-imza@tubitak.gov.tr).
- Documents uploaded to the electronic application system during the application should not be sent as hard copies to TÜBİTAK.



## **MSCA PF PRE-EVALUATION SUPPORT ANNOUNCEMENT**

- Applications with wet signature are acceptable for applicants living abroad and not having an electronic signature.

The documents required for application are as follows:

- MSCA PF Pre-evaluation Support Application Form (The form is filled during the online application)
- Part B1 of the draft proposal
- Other documents to be requested by TÜBİTAK during the evaluation process, if needed.

### **5. Evaluation of the Applications**

The evaluation phase will start after the completion of the online application. Therefore, the applicants are advised not to wait to finalize their applications until the deadline.

Applications are sent to at least 2 external consultants before the Evaluation Board meeting for their opinions, and the support decision is made by taking these opinions into account. The applicant is informed about the evaluation result via the e-mail address registered in the ARBİS. TÜBİTAK is not responsible for undelivered notification due to incorrect e-mail address on the system. Please update your ARBİS account beforehand.

#### **Preliminary Review Criteria:**

Applications are subject to examination within the framework of the issues listed below:

- The information in the application form must be filled in completely,
- Required additional documents must be uploaded to the application system,
- Applicant must meet the MSCA PF Pre-evaluation Support application conditions,
- ARBİS CV information should be up-to-date and filling in the part related to international project experience.



## **MSCA PF PRE-EVALUATION SUPPORT ANNOUNCEMENT**

### **Evaluation Criteria:**

Applications are evaluated within the framework of the following criteria by taking the opinions of two external consultants:

- Excellence
- Impact  
Implementation

### **6. Consultants / Consultancy Companies**

Criteria for consultants and consultancy companies as following;

#### **A- Criteria for consultants (one of them is required)**

- Served as an Evaluator for at least 3 MSCA IF/PF calls after 01.01.2017.
- Served as a consultant for at least 5 years in a consultancy company that matches the criteria determined for the consultant company within this announcement.
- At least 5 MSCA IF/PF projects reviewed by consultant should have got at least 85 point and above after 01.01.2017.

#### **B- Criteria for Consultancy Company**

- At least 10 MSCA IF/PF project reviewed by consultancy company should have got at least 85 point and above after 01.01.2017.

### **Supporting documents needed from Consultants / Consultancy Companies**

- For MSCA PF Evaluators: Invitation document from European Commission for experts.
- For consultants working in companies: Original document from consultancy company that consultant is working/has been working with the company.
- Official letter that includes the acronyms of the projects reviewed by the company. This letter should be originally signed by consultant/consultancy company. (Approval of



## **MSCA PF PRE-EVALUATION SUPPORT ANNOUNCEMENT**

beneficiary or invoice of service may be demanded by TÜBİTAK during evaluation process)

### **Additional remarks for consultants / consultancy companies:**

- Consultants need to provide invoice or freelance invoice for service that provided. If a consultant is not able to provide invoice / freelance invoice, companies that consultants are working with or companies that consultants have a partnership or ownership can provide invoice. In this matter, consultants need to prove that their attachment to company that provide invoice with official documents. Payments are done within consultant payment limits.
- Applicants choose their own consultants / consultancy companies according to criteria described in this announcement and submit to TÜBİTAK.
- If consultant / consultancy company is found ineligible, applicant need to change consultant / consultant company.
- Applicant can benefit from services of one consultant / consultancy company for one proposal.
- All agreements between consultants/consultancy companies and applicants about Intellectual Property Rights (IPR) and confidentialities are under responsibility of applicant.
- Individuals who work in Technology Transfer Offices (TTO) or Technology Transfer Centers (TTM) can provide their services as experts if they meet the criteria. These experts can issue invoices through the TTO/TTM they work for. However, a letter received solely from the person receiving the service will not be accepted as a valid proof. This document must be supported by financial documents, email correspondence, and other additional documents. Payment will not be made to experts if they provide services to university personnel affiliated with the TTO/TTM they work for.

### **7. Responsibilities of Applicants**

- Supported applicants are obliged to submit their project to European Commission and send the screenshot of their submission within 2 months



## MSCA PF PRE-EVALUATION SUPPORT ANNOUNCEMENT

from MSCA PF 2023 call deadline. Applicants fail to submit their projects are fined for amount of support according to Act 6813, with default interest.

- Applicants must submit an eligible project proposal to MSCA PF 2023 call and send the screenshot of their application to TÜBİTAK by e-mail until 15 days after the call deadline.

### 8. Amount of Support

Limits of supports decided by TÜBİTAK Board of Management as following:

- **Consultant:**
  - In Türkiye: 5.000 TL
  - Outside Türkiye: 2000 Euro
- **Consultancy Company:**
  - In Türkiye: 10.000 TL
  - Outside Türkiye: 3.000 Euro

### 9. Details About Payments

Payments are done to applicant's bank account.

- The documents required for payment are as follows:
  - Request for payment
  - Invoice of service given by consultant/consultancy company
- If invoice is issued in terms of Euro, payment is done according to the TCMB posted rate converted to Turkish Lira.
- Applicants should do the payment to consultant / consultancy company via applicants own account and send the payment slip to TÜBİTAK.
- Bank account details are asked during the application.
- Pre-evaluation service should be given between the date when the MSCA PF 2023 call was opened and closed by the European Commission.
- Applicants will be informed via e-mail when the payment process is completed.



## **MSCA PF PRE-EVALUATION SUPPORT ANNOUNCEMENT**

- The bank receipt indicating that the service fee has been paid to the consultant / consultancy company should be sent to TÜBİTAK by e-mail until 15 days after the date TÜBİTAK made the support payment to the applicant's bank account.

### **10. Information**

For detailed information about MSCA-PF call, you can visit [website of the programme](#).

For questions about MSCA-PF applications to European Commission you can contact with MSCA National Contact Points for Türkiye via [nepmobility@tubitak.gov.tr](mailto:nepmobility@tubitak.gov.tr) For questions, comments and suggestions in this support programme application process, you can contact with:

Ms.Gökçe EMİL

**e-mail:** [msca.ondeg@tubitak.org.tr](mailto:msca.ondeg@tubitak.org.tr)

**P** +90 312 298 18 26

#### **Adress:**

TÜBİTAK International Cooperation Department

Tunus Caddesi No:80 Kavaklıdere/Çankaya/ANKARA