



How to submit your MSCA – SE 2021 proposal?

Marie S. Curie National Contact Points of TURKEY

TÜBİTAK

ncpmobility@tubitak.gov.tr

Funding & Tender Opportunities Single Electronic Data Interchange Area (SEDIA)



Open the link: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

Click:
Search Funding & Tenders and Find Staff Exchange
call under Horizon Europe – Marie S. Curie Actions

Or directly type Staff Exchanges and find the SE
call quickly

Horizon Europe (HORIZON)

clear filter

Staff Exchanges



Match whole words only

GRANTS

TENDERS

Submission status



Forthcoming



Open for submission (1)



Closed

Programming period

Select a Programme period...

Horizon Europe (HORIZON)

Programme part

Marie Skłodowska-Curie Actions (MSCA)

Funding and tenders (1)

Need help?



Sort by:

Submission status



Grant MSCA Staff Exchanges 2021

Open for submission

Programme	Horizon Europe (HORIZON)	Deadline model	single-stage
ID	HORIZON-MSCA-2021-SE-01-01	Opening date	07 October 2021
Types of action	HORIZON TMA MSCA Staff Exchanges	Deadline date	09 March 2022 17:00:00 Brussels time

1 50

Please click on SE when you find it..

Please choose: HE and Marie S. Curie Actions

General information	Standard application form – call-specific application form is available in the Submission System
Topic description	Standard application form (HE MSCA SE)
Destination	Standard evaluation form – will be used with the necessary adaptations
Conditions and documents	Standard evaluation form (HE MSCA)
Partner search	MGA
Submission service	HE Unit MGA v1.0
Topic related FAQ	Call-specific instructions:
Get support	HE MSCA SE Guide for Applicants
Call updates	Additional documents:
	HE Main Work Programme 2021–2022 – 1. General Introduction
	HE Main Work Programme 2021–2022 – 2. Marie Skłodowska-Curie Actions
	HE Main Work Programme 2021–2022 – 13. General Annexes
	HE Programme Guide
	HE Framework Programme and Rules for Participation Regulation 2021/695
	HE Specific Programme Decision 2021/764
	EU Financial Regulation
	Rules for Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment
	EU Grants AGA – Annotated Model Grant Agreement
	Funding & Tenders Portal Online Manual

If you haven't done yet, you can download Work Programme and Guide for Applicants here. Please read them to prepare your SE proposal.

General information **Topic related FAQ** Search...

Topic description

Destination

Conditions and documents

Partner search

Submission service

Topic related FAQ

Get support

Call updates

Go back to search results

How can the concept of 'Open Science' be addressed in a Horizon Europe MSCA Staff Exchanges (SE) proposal / project?
Open Science in Horizon Europe is defined as an approach to the scientific process based on open cooperative tools, work and... endorse Open Science...

What are the opportunities for SMEs and companies?
SMEs can second staff to an academic research organisation established in a Member State (MS) or Associated Country (AC) and/or to any other organisation established in a Third Count...

How are management and indirect costs distributed between the beneficiaries in a Horizon Europe MSCA Staff Exchanges (SE) project?
In an MSCA SE, management and indirect costs refer to a unit cost of €1 000 per implemented person-month that is to be used towards the management of the action. Their eligibility is...

Is there a template of the letter of commitment for Horizon Europe MSCA Staff Exchanges (SE) proposals?
Yes, all 'Associated partners' (no matter where they come from, EU Member State (MS), Horizon Europe Associated Country (AC) or Third Countries) must include a letter of commitment i...

How to select keywords in a Horizon Europe MSCA Staff Exchanges (SE) proposal?
All eligible proposals will be evaluated under one of the eight major areas of research (known as scientific evaluation "panels"): Chemistry (CHE); Social Sciences and Humanities (SO...

Why is it necessary to select appropriate keywords in the proposal Part A during submission of the proposal for a Horizon Europe MSCA Staff Exchanges (SE) call?
The keywords will help the European Research Executive Agency (REA) to identify the most qualified and suitable experts to evaluate the proposal in question. All keywords and guidanc...

Which type of researchers can be seconded in Horizon Europe MSCA Staff Exchanges (SE)?
Secondments are open to researchers at any career stage (from doctoral candidates to postdoctoral researchers), as well as administrative, managerial and technical staff supporting R...

Which is the maximum number of person-months per project that can be funded under the Marie Skłodowska-Curie Staff Exchanges (SE)?
The maximum number for a SE project is 360 person-months of secondment (corresponding to a maximum co-funding amount of EUR 1.65 million). There is no

Be sure to check Topic related FAQs for anything you cannot find on the documents.



Horizon Europe Programme

Guide for Applicants

Marie Skłodowska-Curie Actions – Staff Exchanges (SE)

Version 1.1 - 2021
27 October 2021

This is the main document where you can find the details of MSCA-SE call, how to prepare your proposal etc.

PLEASE READ THIS DOCUMENT CAREFULLY.

Topic conditions and documents

General conditions

1. Admissibility conditions: described in [Annex A](#) and [Annex E](#) of the Horizon Europe Work Programme General Annexes

Proposal page limits and layout: described in Part B of the Application Form available in the Submission System

2. Eligible countries: described in [Annex B](#) of the Work Programme General Annexes

A number of non-EU/non-Associated Countries that are not automatically eligible for funding have made specific provisions for making funding available for their participants

[show more...](#)

Partner search

54

Organisations are looking for collaborating partners for this topic

[View / Edit](#)

LEARs, Account Administrators or self-registrants can publish partner requests for open and forthcoming topics after logging into this Portal.

You can find more partners for your proposal or you can advertise your institution to become a partner via this link...

You can get more information via those links. Please open them..

Start submission

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Please select the type of your submission:

HORIZON TMA MSCA Staff Exchanges [HORIZON-TMA-MSCA-SE], HORIZON Unit Grant [HORIZON-AG-UN]

Start submission

Need help?

You can start submitting your proposal if you decided to become a coordinator of your proposal..

For grants (funding)



Online manual

Help on the business process



IT How-to

Help on the IT tools



Search...

'Open Science' be addressed in a Horizon Europe MSCA Staff Exchanges (SE) proposal / project?

Horizon Europe is defined as an approach to the scientific process based on open cooperative tools, work and the diffusion of knowledge. The MSCA

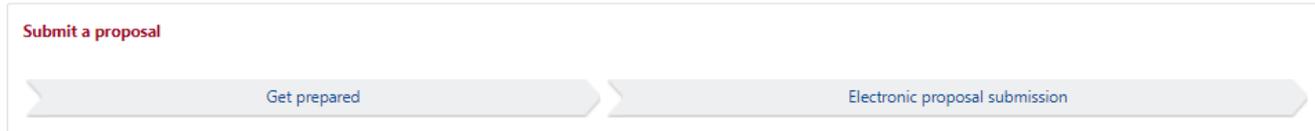
You can see an online manuel for HE submission sytem via this link.. (please look at the next slide...)

- Online Manual
- > My Area — User account and roles
- > Participant Register — Register your
- Grants
 - Applying for funding
 - Search funding opportunities —
 - Projects that can be funded — (
 - Apply with partners or as indivi
 - Submit a proposal — Electron**
 - Get prepared
 - Electronic proposal submissic
 - Complaints about failed submis
- > Selection — From evaluation to gi
- > Grant management
- Procurement
- Prizes
- Financial instruments
- > Working as an expert
- Help

Search

/ Online Manual / Grants / Applying for funding

Submit a proposal — Electronic Submission System



Proposal submission

Proposals must be submitted electronically using the **Portal Submission System**.

Where? Access to the Submission System is available through the Topic page on the Portal> Start Submission.

Who? Proposals must be created and submitted by a contact person of the coordinating organisation. Exceptions exist for some programmes/types of action which are fully focused on individuals (e.g. the *Principal Investigator in Horizon Europe ERC grants* or the *Fellow in Horizon Europe MSCA grants*).

How? The **Submission wizard** will guide you step-by-step through the process. You will need to use the online forms and templates available in the Submission System. The application form is described below.

Submission process

budget

umber (Participant Register) > Launch Submission wizard > Pre-register your draft proposal > List
> Upload Technical Description (Part B) > Submit your proposal > Acknowledgement of receipt

ssion System. The **application form** is structured in into two parts, Parts A and B:

he participants, legal declarations and contact persons (retrieved from the Submission System screens). It

You can see Proposal Submission Service Online Manual for the most detailed version of HE Proposal Submission via the link provided on previous slide or via:

<https://webgate.ec.europa.eu/funding-tenders-opportunities/pages/viewpage.action?pageId=1867927>

Start submission

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing proposals, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

Please select

HORIZON

You selected this topic: **MSCA Staff Exchanges 2021 - HORIZON-MSCA-2021-SE-01-01**

You selected this type of action and model grant agreement: **HORIZON TMA MSCA Staff Exchanges [HORIZON-TMA-MSCA-SE], HORIZON Unit Grant [HORIZON-AG-UN]**

Related Call: **MSCA Staff Exchanges 2021**



Your selection cannot be changed subsequently in the submission system.

CANCEL

CONFIRM

After pressing «start submission» button, please confirm..

Funding: Submission Service requires you to authenticate

Sign in to continue

Enter your e-mail address or unique identifier

[Create an account](#)

Next >

Or



[Sign in with your eID](#)

Create an account

[Help for external users](#)

First name

Last name

E-mail

Confirm e-mail

E-mail language

English (en) 

Enter the code

If you haven't signed in before please «create an account»

When you create an account you can use those account details for the next time...



Create proposal

Deadline
09 March 2022 17:00:00 Brussels Local Time

Please submit your proposal at the latest **48 hours before the deadline** (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Call data:

Call: **HORIZON-MSCA-2021-SE-01**
Topic: **HORIZON-MSCA-2021-SE-01-01**
Type of action: **HORIZON-TMA-MSCA-SE**
Type of MGA: **HORIZON-AG-UN**

Topic and type of action can only be changed by creating a new proposal.

Find your organisation

PIC Short name

Search for your organisation

Organisations you have been previously associated with. (Click to select)

PIC: 999587135
TUBITAK
Ataturk Bulvari 221
ANKARA,TR
VAT: TR1750003600

Download Part B templates

Download part B templates

Your role

Choose the relevant role...
Main contact or contact person..

Please enter the short name of your host institution

Then click «search»

Try to find a validated PIC Code.
If not available please contact with the administrative office of your hosting institution.

They can direct you to the right PIC number.

Your proposal

Please choose an acronym for your proposal.

It will appear also in the "General Information" section of the Application Form Part A and can also be updated there.

Acronym

Enter value

20

Short Summary

Enter value

2000

MCPanel

Choose a scientific panel.
If your project is multidisciplinary choose the dominant one.

Write an acronym for your proposal.

Short summary is needed (you have max 2000 characters for the summary of your proposal)

SAVE AND GO TO NEXT STEP

Click

Terms and Conditions for the Submission of Applications

Please read and accept this disclaimer to proceed with the creation of your draft proposal:

Proposal data

1. Confidentiality: Applications (and any additional information provided for the award) will be considered confidential and treated according to the same principles as those set out in the grant agreement. We may in particular have to share applications with other EU institutions and bodies in order to perform the pre-award checks required by the EU Financial Regulation. Please also be aware that we may have to publish the information contained in the Abstract/Short Summary in Part A. Please avoid adding any confidential information in that section.

2. Access to pre-registration data: Please be aware that certain information from the draft proposals will be accessed by us before the call deadline, in order to plan the evaluation. This concerns call ID, topic ID, type of action ID, participant identification code (PIC), project acronym, abstract, panel and keywords.

I agree that the pre-registration data becomes available to the European Commission services prior to call closure.

I wish that the pre-registration data does not become available to the European Commission services prior to call closure. (Applicants are advised to use this option only in well justified cases, as it hinders the planning of the evaluation process and the timely processing of proposals).

Technical requirements

3. Part B file format: Part B of the Application Form (Technical Description) must be uploaded as PDF (equivalent to Adobe Acrobat v5 or higher, with embedded fonts).

4. Part B page limits: Applications are subject to the page limits set out in the call conditions. Excess pages will be made invisible and not available to the evaluators. Mandatory annexes and supporting documents do not count towards the page limit.

5. Time constraints: Preparation and uploading of the files in the Submission System may take some time. Don't wait until the end. Problems due to last minute submissions (e.g. congestion, etc) will be entirely at your risk.

Submission

6. Applications must be submitted before the call deadline. You can withdraw your application or make changes to it, provided this is done before the call deadline. Submission of a new application overwrites the previous version.

Cancel OK

Click OK.

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Person Profile
My Organisation(s)
Grants
My Proposal(s)
My Project(s)
My Formal Notification(s)

Best practices to submit your proposal: check this [FAQ](#) to find out some best practices to prepare the forms for your proposal and submit it.

My Proposal(s)

Results: 1

PROGRAMME	CALL	FUNDING SCHEME	PROPOSAL ID	ACRONYM	STATUS	REMAINING TIME	CLOSURE DATE (Brussels time)	ACTIONS
HORIZON	HORIZO... MSCA-2021-SE-01	HORIZO... TMA- MSCA-SE	SEP-210827526	SE-Trial-2021	Draft	50	09/03/2... 17:00:00	Actions Edit Draft Delete Proposal

1 10

Next time when you login to the online system with your email address and password, you can see your previous proposal under «my proposals» title.

Click Edit Draft to continue to fulfill the forms.



Participants

Deadline
09 March 2022 17:00:00 Brussels Local Time

Call data:

Call: **HORIZON-MSCA-2021-SE-01**
Topic: **HORIZON-MSCA-2021-SE-01-01**
Type of action: **HORIZON-TMA-MSCA-SE**
Type of MGA: **HORIZON-AG-UN**

Warning: Topic and type of action can only be changed by creating a new proposal.

Proposal data:

Acronym: **SE-Trial-2021**
Draft ID: **SEP-210827526**

Download Part B templates

 Download part B templates

Info: In this step you as coordinator should manage and review the participants of your proposal.
Only you as coordinator can edit the elements on this screen.
Note: Your changes will be applied only after you click the "Save Changes" button.

Warning: Call requires at least 2 participant(s) from different EU Member States and Associated countries, currently you have 1.

Number of participants: 1

Coordinator

1  TUBITAK

Add Affiliated Entity +

Contacts: 

Add contact +

TURKIYE BILIMSEL VE TEKNOLOJIK ARASTIRMA KURUMU
ANKARA, TR
PIC: 999587135

Şeyma Sayımlar - Main contact  

Change organisation

Contact organisation

Click on «add partner» to add more partners.

You will need at least 3 partners, including your institution, to have an eligible proposal.

Add Partner +

Add Associated partner +

SAVE

SAVE AND GO TO NEXT STEP

NEXT

You can add or change the contact details of your partners via this link. You can add more contacts for one partner.

Add Partner +

Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

Type your organisation name or PIC

euresearch 240 Search

<p>PIC: 999569093 ASSOCIATION EURESEARCH BELPSTRASSE 11 BERN,CH VAT: CHE112128191MWST Status: VALIDATED</p> <p>Use CO</p>	<p>PIC: 911168725 Test SME Euresearch Effingerstasse 19 Bern,CH Status: DECLARED</p> <p>Use CO</p>	<p>PIC: 959998428 Blazon Publishing and Media Ltd Lydney Road 131 Bristol,UK VAT: 995693345 Status: SLEEPING</p> <p>Use CO</p>
---	---	---

More results were found

View complete list

To register your organisation for a Participant Identification Code (PIC) [Click here](#)

Please choose the validated PIC code if any. If there is no validated PIC of the searched partner, you can ask them to tell you which one to use. They can contact to their country's MSCA National Contact Point to get more information about how to validate their PIC number.

Or they can get information via:
<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register>

VEREIN EURESEARCH ×

Please enter the contact name and details: ?

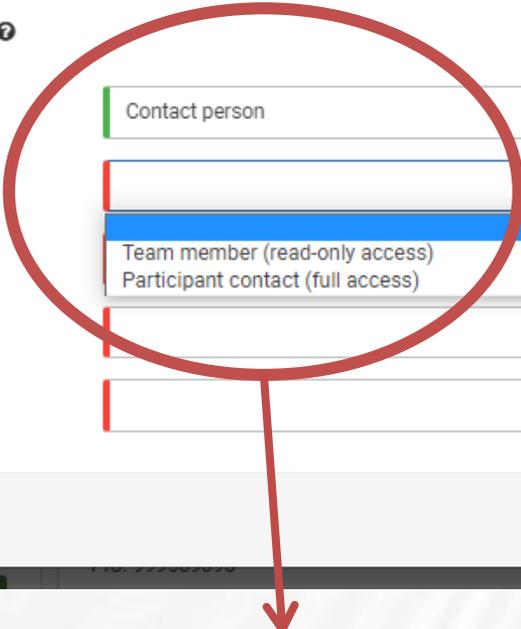
Project Role

Access Rights

First Name

Last Name

Email Address



You should add the Role of the Participant here and chose the Access Rights of the Partner. Then add a Contact Name and e-mail adress. Once everything is filled, press Add contact.

Deadline
09 March 2022 17:00:00 Brussels Local Time

26 days left until closure

Call data:

Call: **HORIZON-MSCA-2021-SE-01**
Topic: **HORIZON-MSCA-2021-SE-01-01**
Type of action: **HORIZON-TMA-MSCA-SE**
Type of MGA: **HORIZON-AG-UN**

Topic and type of action can only be changed by creating a new proposal.

Proposal data:

Acronym: **SE-Trial-2021**
Draft ID: **SEP-210827526**

Download Part B templates

Download part B templates

Support & Helpdesk

Online Manual IT How To
IT Helpdesk FAQ

Service Desk:
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu

In this step you as coordinator should manage and review the participants of your proposal.
Only you as coordinator can edit the elements on this screen.
Note: Your changes will be applied only after you click the "Save Changes" button.

Call requires at least 2 participant(s) from different EU Member States and Associated countries, currently you have 1.

Number of participants: 2

Coordinator

1 TUBITAK Add Affiliated Entity Contacts: Add contact +

TURKIYE BILIMSEL VE TEKNOLOJIK ARASTIRMA KURUMU
ANKARA, TR
PIC: 999587135

Şeyma Sayımlar - Main contact

Change organisation Contact organisation

Partner

2 ASSOCIATION EURES EARCH Add Affiliated Entity Contacts: Add contact +

VEREIN EURESEARCH
BERN, CH
PIC: 999569093

Change organisation Contact organisation

Add Partner +

Click Save and go to next step. Once you do it, the organization you added will be notified.

SAVE SAVE AND GO TO NEXT STEP NEXT

HORIZON-MSCA-2021-SE-01
HORIZON-MSCA-2021-SE-01-01
Action: HORIZON-TMA-MSCA-SE
MGA: HORIZON-AG-UN

Number of participants: 2

Coordinator

1 TUBITAK Add Affiliated Entity + Contacts: Şeyma Sayımlar - Main contact

TURKIYE BİLİMSEL VE TEKNOLOJİK ARASTIRMA KURUMU
ANKARA, TR
PIC: 999587135

Change organisation Contact organisation

Save Changes

 The changes you have made require that you open the administrative form ('Edit forms' button) in 'Proposal forms' step, validate and save the form.

OK

Online Manual IT How To
IT Helpdesk FAQ

Change organisation Contact organisation

Add Partner +

SAVE AND GO TO NEXT STEP NEXT

These kind of warnings are mostly to remind you the requirement. You can skip by pressing OK.



Please see the next pages for further information

You can see the history of your steps on this application process.

Proposal forms

Deadline
09 March 2022 17:00:00 Brussels Local Time

i In this step you can edit the Administrative Forms and upload the proposal itself. **?**

x Your proposal contains changes that have not yet been submitted.

Call data:

Call: **HORIZON-MSCA-2021-SE-01**
Topic: **HORIZON-MSCA-2021-SE-01-01**
Type of action: **HORIZON-TMA-MSCA-SE**
Type of MGA: **HORIZON-AG-UN**

! Topic and type of action can only be changed by creating a new proposal.

Administrative forms (Part A)

Edit forms **View history**

Part B and Annexes

In this section you may upload the technical proposal and any other requested attachments. **?**

Upload

You must use the MSCA-SE proposal 2021 template to write your proposal. You can download them from the left menu if you don't have them yet. When you write your proposal as a «word» document (B1), you will turn them into Pdf (both documents separately) and upload here.

You can download the templates of MSCA SE proposal via this link.

Proposal data:

Acronym: **SE-Trial-2021**
Draft ID: **SEP-210827526**

Download Part B templates

Download part B templates

You will need to check «How to» user guide to get detailed information to fulfill the forms. Please click on it. **All information necessary to fulfill the forms are included in this guide!!** (please see next page as well)

When you upload a new document, and re-submit your proposal, the last uploaded document will be saved by the system.

You can turn back to step 4 and 3 to correct any info. You can make validation to see any missing info. If nothing missing, you can submit your proposal. RE-submissions are possible till the deadline.

Participants list **VALIDATE** **SUBMIT**

Submit a proposal



Table of contents

- The proposal submission process
 - Proposal submission preparatory checklist
 - Quick steps to the online submission process
 - Accessing your draft and submitted proposals
 - Contact and support

Submit a proposal

- Create a draft proposal
- Manage participants
- Proposal forms
- Submit proposal

Related pages

- Submission system
- Proposal roles and access rights

Online Manual

- Submit a proposal — Electronic Submission System

FAQ

- FAQ section on the Funding & Tenders Portal

When you click on «How to» user guide,

You will see table of contents

You can check this guide to understand how to fulfill the forms..

Or please follow the slides to get summarized information.



Please click here to reach the A forms to fulfill.

Please check the next slide.

Proposal forms

Deadline
09 March 2022 17:00:00 Brussels Local Time

Call data:

Call: **HORIZON-MSCA-2021-SE-01**
Topic: **HORIZON-MSCA-2021-SE-01-01**
Type of action: **HORIZON-TMA-MSCA-SE**
Type of MGA: **HORIZON-AG-UN**

⚠ Topic and type of action can only be changed by creating a new proposal.

Proposal data:

Acronym: **SE-Trial-2021**
Draft ID: **SEP-210827526**

Download Part B templates

 Download part B templates

i In this step you can edit the Administrative Forms and upload the proposal itself. **?** ×

× Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)

Edit forms  **View history** **Print preview** **?**

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. **?**

Part B	<input type="text"/>	?	Upload 
Part B 2	<input type="text"/>	?	Upload 

← BACK TO PARTICIPANTS LIST **VALIDATE** **SUBMIT**

< Exit form Table of contents **General Information >**

Table of contents Validate form Save form Save & exit form

You can save the information you entered to the form. You don't need to fulfill all information as soon as you open the participant portal. You have time till the deadline.

Application forms

Call: HORIZON-MSCA-2021-SE-01
(MSCA Staff Exchanges 2021)

Topic: HORIZON-MSCA-2021-SE-01-01

Type of Action: HORIZON-TMA-MSCA-SE
(HORIZON TMA MSCA Staff Exchanges)

Proposal number: SEP-210827526

Proposal acronym: SE-Trial-2021

Type of Model Grant Agreement: HORIZON Unit Grant

This is the «table of contents» of the forms.

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show

You must open each section one by one and fulfill all information.

Please follow the instructions of the guide you have opened on previous page.

How to fill in the forms

The form must be filled in for each proposal using the templates available in the submission system. Some data fields in the form are pre-filled based on the steps in the submission wizard.

[Read more](#)

Download Part B templates

Download part B templates

Support & Helpdesk

Online Manual **IT How To** IT Helpdesk FAQ

Service Desk:

EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu
+32 2 29 92222

When you click on every title under Table of Contents...

< Table of contents General Information Participants & contacts >

Table of contents Validate form Save form Save & exit form

Application forms

Proposal ID SEP-210827526
Acronym SE-Trial-2021

1 - General information ?

Fields marked * are mandatory to fill.

Topic	HORIZON-MSCA-2021-SE-01-01	Type of Action	HORIZON-TMA-MSCA-SE
Call	HORIZON-MSCA-2021-SE-01	Type of Model Grant Agreement	HORIZON-AG-UN

Acronym * SE-Trial-2021

Proposal title * Max 200 characters (with spaces). Must be understandable for non-specialists in your field.
Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Duration in months *Estimated duration of the project in full months.*

Panel

Descriptor1 *Word or words that best describe(s) the subject of your project.*

Free keywords *Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).*

Abstract * ?

Something something

The information you entered about Acronym, Panel, Abstract at first step will be seen here...

Please also fulfill the rest:
Proposal Title
Duration of your project in months

Descriptor /Free keywords: They are important because the 3 evaluators for your proposal will be chosen according to this information you give.

< General Information

Type or select a participant

Budget >

Table of contents

Validate form

Save form

Save & exit form

Application forms

Proposal ID SEP-210827526

Acronym SE-Trial-2021

2 - Participants

List of participating organisations

#	Participating Organisation Legal Name	Country	Action
1	TURKIYE BILIMSEL VE TEKNOLOJIK ARASTIRMA KURUMU	Turkey	Show Participant's Details
2	VEREIN EURESEARCH	Switzerland	Show Participant's Details

Do not forget to add at least 3 partners here on the previous steps. Please press all the «Show Participant's Details» buttons one by one and fullfill the missing information of each partner. Your partners can also access this part of the form and update the information about themselves.

< Participants & contacts

Type or select a participant

Budget >

Table of contents Validate form Save form Save & exit form

Administrative forms

Organisation data

PIC	Legal name
999587135	TURKIYE BILIMSEL VE TEKNOLOJIK ARASTIRMA KURUMU

Short name: TUBITAK

Address

Street	Ataturk Bulvari 221
Town	ANKARA
Postcode	06100
Country	Turkey
Webpage	www.tubitak.gov.tr

Specific Legal Statuses

Legal person	yes
Public body	yes
Non-profit	yes
International organisation	no
Secondary or Higher education establishment	no
Research organisation	yes

SME Data

Based on the below details from the Participant Registry the organisation is not an SME (small- and medium-sized enterpris

SME self-declared status	02/12/2008 - no
SME self-assessment	unknown
SME validation	02/12/2008 - no

?

Thanks to the PIC code you selected/entered at first step, most of the information will be automatically seen here.

Please fulfill the missing parts only.

Table of contents Validate form Save form Save & exit form

Administrative forms

Departments carrying out the proposed work

Add a Department

?

Department 1

Department name *Name of the department/institute carrying out the work.* not applicable

Same as proposing organisation's address

Street *Please enter street name and number.*

Town *Please enter the name of the town.*

Postcode *Area code.*

Country *Please select a country*

Administrative forms

Main contact person

This will be the person the EU services will contact concerning this proposal (e.g. for additional information, invitation to hearings, sending of evaluation results, convocation to start grant preparation). The data in blue is read-only. Details (name, first name and e-mail) of Main Contact persons should be edited in the step "Participants" of the submission wizard.

Title	<input type="text"/>	Gender	<input type="radio"/> Woman	<input type="radio"/> Man	<input type="radio"/> Non Binary
First name*	Şeyma	Last name*	Sayimler		
E-Mail*	seyma.sayimler@tubitak.gov.tr				
Position in org.	<i>Please indicate the position of the person.</i>				
Department	<i>Name of the department/institute carrying out the work.</i>				<input type="checkbox"/> Same as organisation name
	<input type="checkbox"/> Same as proposing organisation's address				
Street	<i>Please enter street name and number.</i>				
Town	<i>Please enter the name of the town.</i>		Post code	<i>Area code.</i>	
Country	<i>Please select a country</i>				<input type="text"/>
Website	<i>Please enter website</i>				
Phone	<i>+xxx xxxxxxxx</i>	Phone 2	<i>+xxx xxxxxxxx</i>		

«Administrative forms» section goes on like this..

Please fulfill the missing parts.

Do not hesitate to contact your MSCA National Contact Point for any kind of question.

< General Information

Type or select a participant

Budget >

Table of contents

Validate form

Save form

Save & exit form

Application forms

Proposal ID SEP-210827526

Acronym SE-Trial-2021

2 - Participants

List of participating organisations

#	Participating Organisation Legal Name	Country	Action
1	TURKIYE BILIMSEL VE TEKNOLOJIK ARASTIRMA KURUMU	Turkey	Show Participant's Details
2	VEREIN EURESEARCH	Switzerland	Show Participant's Details

You can «save and close». And then continue to fulfill the rest later (till the deadline).

Or you can «save» and then pass to the «Budget» part.



< Participants & contacts

Budget

Ethics >

Table of contents

Validate form

Save form

Save & exit form

Application forms

Proposal ID SEP-210827526

Acronym SE-Trial-2021

3 - Budget

Then you can «save» and pass to the «Ethics» part of the form.

Participant number	Organisation short name	Role	Country	Academic sector	IO	No of seconded researchers	Number of person months	Contributions for seconded researchers		Institutional contributions		Total
								Staff Member Unit Costs	Research, training and networking costs	Management and indirect costs		
1	TUBITAK	Coordinator	TR	Yes	No	10	110	253000	143000	110000	506000.00	
2	ASSOCIATION EURESEARCH	Partner	CH	No	No	6	72	165600	93600	72000	331200.00	
Total						16	182	418600	236600	182000	837200.00	

Here you define number of researchers to be seconded for each organization.

Here you define number of person months for each organization.

Total budget of the project will automatically be calculated in the system.

< Budget

Ethics & Security

Validation result >

Table of contents

Validate form

Save form

Save & exit form

Application forms

Proposal ID SEP-210827526

Acronym SE-Trial-2021

4 - Ethics & security

Ethics Issues Table

1. Human Embryonic Stem Cells and Human Embryos

Page

Does this activity involve Human Embryonic Stem Cells (hESCs)?

Yes No

Does this activity involve the use of human embryos?

2. Humans

Does this activity involve human participants?

Does this activity involve interventions (physical, behavioural treatments, etc.) on the study participants?

Does this activity involve conducting a clinical trial (EU 536/2014)? (using pharmaceuticals, biological medicinal products)

3. Human Cells / Tissues (not covered by section 2)

Does this activity involve the use of human cells or tissues?

4. Personal Data

Does this activity involve processing of personal data?

Does this activity involve further processing of personal data (use of preexisting data sets or sources, merging, etc.)?

Please fulfill the whole table.

Do not hesitate to say «yes» if any question needs to be replied as «yes». You will need to make explanation in Part B2 as well.

?

Table of contents

Validate form

Save form

Save & exit form

Application forms

Proposal ID SEP-210827526

Acronym SE-Trial-2021

Ethics Self-Assessment

If you have entered any issues in the ethics issue table, you must perform an ethics self-assessment in accordance with the guidelines "Complete your Ethics Self-Assessment" and complete the table below.

Ethical dimension of the objectives, methodology and likely impact

Explain in detail the identified issues in relation to:

- objectives of the activities (e.g. study of vulnerable populations, etc.)
- methodology (e.g. clinical trials, involvement of children, protection of personal data, etc.)
- the potential impact of the activities (e.g. environmental damage, stigmatisation of particular social groups, political, financial adverse consequences, misuse, etc.)

Please also check the link below the page:
How to Complete your Ethics Self-Assessment:
https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/how-to-complete-your-ethics-self-assessment_en.pdf

< Budget Ethics & Security Validation result >

Table of contents Validate form Save form Save & exit form

Application forms

Proposal ID SEP-210827526

Acronym SE-Trial-2021

4 - Ethics & security

Ethics Issues Table

?

Then you can «save» and pass to the «Call-specific questions» part of the form.

< Budget

Ethics & Security

Validation result >

Table of contents

Validate form

Save form

Save & exit form

Application forms

Proposal ID SEP-210827526

Acronym SE-Trial-2021

4 - Ethics & security

Ethics Issues Table

?

See the validation results.

When you fulfill all the information there will not be any validation errors..

Application forms

Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked** (proposal will be submitted with the missing or incorrect value).

Section

Description

General Information

Title - missing entry

Show Error

General Information

Panel is a required field

Show Error

General Info

At least three (3) descriptors must be selected

Show Error

Declaration

Declaration 1 is mandatory

Show Error

TUBITAK

This section has not been validated yet

Show Error

ASSOCIATION EURESEARCH

This section has not been validated yet

Show Error

General Information

Duration - missing entry

Show Warning

General Information

Descriptor 1 is a required field.

Show Warning

General Information

Similar Proposal submitted - missing entry

Show Warning

If you didn't fulfill every part of the form (obligatory parts) you can see the missing parts under validation results title.

You can not submit your proposal before you remove all those errors.



Proposal forms

Deadline
09 March 2022 17:00:00 Brussels Local Time

23 days left until closure

Call data:

Call: HORIZON-MSCA-2021-SE-01
Topic: HORIZON-MSCA-2021-SE-01-01
Type of action: HORIZON-TMA-MSCA-SE
Type of MGA: HORIZON-AG-UN

Warning: Topic and type of action can only be changed by creating a new proposal.

Proposal data:

Acronym: SE-Trial-2021
Draft ID: SEP-210827526

Download Part B templates

Download part B templates

Info: In this step you can edit the Administrative Forms and upload the proposal itself. ?

Error: Your proposal contains changes that have not yet been submitted.

Administrative forms (Part A)

Edit forms | View history | Print preview ?

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

Part B	<input type="text"/>	? Upload
Part B 2	<input type="text"/>	? Upload

← BACK TO PARTICIPANT LIST | VALIDATE | SUBMIT

If everything is ready, you can submit your proposal (before the deadline).

Good luck!

**Marie S. Curie National Contacts Point of
TURKEY**

ncpmobility@tubitak.gov.tr